



VIRGINIA BOARD OF WORKFORCE DEVELOPMENT

BOARD PROFILE

Introduction

This document provides a profile of the Virginia Board of Workforce Development (the Board) as well as its background, responsibilities, goals, and guiding principles. It is designed to serve as a tool for educating the public, orienting new members, educating existing members, as well as to support new member recruitment.

Vision

The Board envisions a Virginia where every business has access to a qualified, job-ready workforce and every Virginian has the skills they need to connect with meaningful employment and advance in their career.

Mission and Purpose

The Virginia Board of Workforce Development is a business-led board that acts as the principal advisor to the Governor and the legislature and provides strategic leadership, direction and oversight to the workforce development system and its efforts to create a strong workforce aligned with employer needs.

Virginia's public workforce system consists of a network of 8 agency partners and 24 workforce programs that collectively serve more than 1 million job seekers each year and represents combined state and federal funding in excess of \$344 million.

Strategic Priorities

The Board organizes its work into four strategic priority areas. These areas include:

- Identifying current and future workforce needs of the business community and related training and credentialing requirements.
- Recommending strategies to better develop and match trained workers with available and emerging jobs.
- Providing strategic direction and policy guidance to the state's one-stop workforce system, including elements described and funded through the Workforce Innovation and Opportunity Act as well as other federal and state workforce grants.
- Evaluating performance of the state's publicly funded workforce system to include a review of alignment of resources, establishing and measuring against performance standards, and ensuring their connection to business needs.

Driving High Impact Outcomes

The Board is committed to adding value by driving workforce system outcomes in the following key areas:

- Business Engagement
- Credential Attainment and Job Skills Development
- Jobs -Employment and Retention
- Wages - Economic Growth and Career Progression
- Return on Public Investment

Governance

The Board is appointed by the Governor and includes a diverse representation of members from across the Commonwealth. The majority of the Board is comprised of private sector business leaders from a wide variety of industries. Also included are state and local elected officials; cabinet-level officials from various agencies who deliver and direct workforce services and programs; and representatives of the workforce itself, including labor organization and community-based organization who serve populations with barriers to employment.

Virginia Board of Workforce Development Legal Status and Authority

The Board is established as a policy board in the executive branch of state government. The purpose of the Board is to assist and advise the Governor, the General Assembly, and the Chief Workforce Development Advisor in meeting the workforce development needs in the Commonwealth through recommendation of policies and strategies to increase coordination and thus efficiencies of operation between all education and workforce programs. It is a required body under the federal Workforce Innovation and Opportunity Act and has specific federal and state statutory responsibilities.

VBWD Member Responsibilities

All members of the Board serve a public interest and trust role and have a clear obligation to conduct all affairs in a manner consistent with this concept. All decisions of the Board are to be based on promoting the best interest of the state and the public good. The Board welcomes a candid sharing of ideas and opinions and operates with a culture of mutual respect and appreciation for diversity of thought and experience.

- Attendance and Punctuality - The Board meets quarterly and members are expected to attend a majority of the meetings annually. A minimum of 6 hours is the expected quarterly commitment of each member.

2017-2018 Meeting Schedule

September 14, 2017
Dec 6, 2017

March 22, 2018
June 21, 2018

- Preparation and Participation - Board members should prepare for meetings by reading the board package and, as necessary contacting resources for further questions or opinions. Each board member is expected to contribute his or her knowledge on substantive board issues and participate actively in board discussions.

- Committee/Task Force Participation - Members are required to participate in at least one of four standing committees. These committees typically meet on the same day as the full board meeting; however, committee chairs may choose to meet on other times throughout the year. More informal task forces may convene to work on special Board initiatives. These ad hoc committees benefit from strong board leadership and participation.

Compensation, Per Diem and Expenses

Appointed Board members are not compensated; however, they are reimbursed for reasonable and necessary expenses incurred in the performance of their duties on behalf of the Board. Legislative members are compensated according to appropriate state law.

Conflict of Interest and Financial Disclosure Statement

All members of the Board are subject to the provisions of the State and Local Government Conflict of Interest Act. Our system is dependent on maintaining the public's highest trust in our public officers and employees. This policy ensures the public that the judgment of public officers and employees will be guided by a law that defines and prohibits inappropriate conflicts and requires disclosure of economic interests.

Application for Membership

Business-members are appointed by the Governor and serve four-year terms. The Board Chairman and Vice Chairman are appointed by the Governor and serve two year terms. Committee assignments are made by the Chairman of the Board, in consultation with the member.

For a list of current members, please visit:

www.elevatevirginia.org

To apply for membership, visit:

<https://solutions.virginia.gov/OASYS/>

Please direct questions to:

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