

Virginia Board of Workforce Development

WIOA Committee

MINUTES

Meeting date 5/2/2016 8:00 AM | Meeting location Virginia Employment Commission, 3125 Odd Fellows Rd, Lynchburg, VA

Meeting called by	Chairman Nathaniel Marshall
Members present	Hobart Bauhan Doris Crouse-Mays Bruce Phipps Vice Chair Carrie Roth Senator Frank Ruff
Staff Present	Sara Dunnigan Lynn Hammond George Taratsas
Guests	Marty Holliday New River Mount Rogers WDB Sharon Johnson Shenandoah Valley WDB Debra Crowder Southside Virginia WDB Wendell Walker Department of Labor and Industry Nate Mehanes, DARS Kimberly Mclvor, VEC Alvin Jones, Region 2000 WIB Shawn Avery, Opp Inc. Morgan Romeo, PWN – WIB 6

AGENDA

Agenda topic *Call to Order and Roll Call* | **Presenter Chair** *Nathaniel Marshall*

Discussion: Nat Marshall called the meeting to order and Sara Dunnigan took Roll Call.

Agenda topic *Public Comments* | **Presenter Chair** *Nathaniel Marshall*

Discussion: The floor was opened for public comments. Sara Dunnigan made available written comments submitted by Brian Davis, Executive Director of the Capital Region WIB on Friday, May 6, 2016. No other comments were provided.

Agenda topic *Initial External Review of Board Policy* | **Presenter** *Sara Dunnigan*

Discussion: Sara shared the results of an external board policy review by WorkED Consulting and discussed the upcoming role of the WIOA Committee in helping to develop these policies as the state works to fully implement the Workforce Innovation and Opportunity Act.

Agenda topic *Review and Approve the WIOA Committee Minutes of Dec 3, 2015* | **Presenter Chair** *Nathaniel Marshall* | **Reference** *WIOA Committee Meeting Minutes of Dec 3, 2015*

Discussion: The committee reviewed the June Dec 3, 2015 meeting minutes. Senator Ruff made a motion to approve the minutes, seconded by Bruce Phipps.

Conclusion: The minutes were approved unanimously.

Agenda topic *Local Workforce Area Designation Policy* | **Presenter** *Sara Dunnigan* | **Reference** *Draft Local Workforce Area Designation Policy*

Discussion: Sara Dunnigan provided an overview of the need for a policy that speaks to designating local workforce areas through initial area designation process as well as a process to subsequent local area designation. The Governor designated 15 local workforce areas last year, after consultation with local elected officials. She shared an Issue Brief as well as a draft policy for consideration.

Conclusion: Bruce Phipps made a motion to advance the Local Area Designation Policy to the full board. Carrie Roth seconded the motion and it passed unanimously.

Agenda topic *Designation of Regions and Planning Requirements Policy* | **Presenter** *Sara Dunnigan* | **Reference** *Designation of Regions and Planning Requirements Policy*

Discussion: Sara Dunnigan shared an Issue Brief as well as a draft policy for consideration. Senator Ruff requested that the policy be amended to include a statement ensuring that local workforce areas and planning regions would be the same through the end of PY 2017 (June 30, 2018) unless there is a compelling reason to make a change prior to that time.

Conclusion: Bruce Phipps made a motion to advance the amended policy to the full board. Carrie Roth seconded the motion and it was carried unanimously.

Agenda topic *Duties of the Local Fiscal Agent Policy* | **Presenter** *Sara Dunnigan* | **Reference** *Duties of the Local Fiscal Agent Policy*

Discussion: Sara Dunnigan shared and discussed an Issue Brief as well as a draft policy for the committee’s consideration. After significant discussion and input provided by attending local workforce board directors, the committee elected to table the policy to allow for further revisions by staff.

Conclusion: No action was taken

Agenda topic *Requirements for Local MOUs Policy* | **Presenter** *Sara Dunnigan* | **Reference** *Requirements for Local MOUs Policy*

Discussion: Sara Dunnigan offered an Issue Brief as well as a draft policy for discussion. After discussion, the committee recommended the following two changes to the policy.

- 1) Section IV, part 8 was amended to read “A termination clause which protects the integrity of the local operations if one or more partners **fail to meet** their financial obligations described in the MOU.”
- 2) Section V, paragraph 3 was amended to ensure that the State MOU Resolution team **included representatives from state agencies with decision-making authority as well as a representative from the affected local workforce board.**

Conclusion: Senator Frank Ruff made a motion to advance the policy as amended to the full board for consideration. Hobey Bauhan seconded the motion and it passed unanimously.

Bruce Phipps made a motion to adjourn the meeting, which was seconded by Carrie Roth and carried unanimously.