

COMMONWEALTH OF VIRGINIA  
VIRGINIA COMMUNITY COLLEGE SYSTEM

**WORKFORCE INVESTMENT ACT**

**VIRGINIA WORKFORCE LETTER (VWL) #08-05**

**TO:** LOCAL WORKFORCE INVESTMENT AREA DIRECTORS AND BOARD CHAIRS  
**FROM:** WORKFORCE DEVELOPMENT SERVICES  
**SUBJECT:** NEEDS-RELATED PAYMENTS AND SUPPORTIVE SERVICE GUIDANCE  
**DATE:** APRIL 6, 2009

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**PURPOSE**

To provide guidance to local workforce investment areas on the provision of needs-related payments and supportive services for individuals participating in Workforce Investment Act Title IB Adult and Dislocated Workers Programs. This guidance also applies to the provisions of the American Recovery and Reinvestment Act (ARRA) of 2009.

**REFERENCES**

- Sec. 101 Definitions. – Workforce Investment Act of 1998, as amended (29 U.S.C. 2801, et. seq.)
- Sec. 134. Use of Funds for Employment and Training Activities – Workforce Investment Act of 1998, as amended (29 U.S.C. 2801 et. seq.)
- The American Recovery and Reinvestment Act of 2009
- 20 CFR 663.800-663.840 – Final Rules, Workforce Investment Act of 1998
- Training and Employment Guidance Letter 14-08, SUBJECT: Guidance for Implementation of the Workforce Investment Act and Wagner-Peyser Act Funding the in American Recovery Act of 2009 and State Planning Requirements for Program Year 2009

**DEFINITIONS**

Supportive Services – The term “supportive services” means services such as transportation, child care, dependent care, housing, and needs-related payments, that are necessary to enable an individual to participate in activities authorized under WIA Title IB.

Needs-Related Payments – are financial assistance to participants for the purpose of enabling individuals to **participate in training** and are one of the supportive services authorized by WIA section 134 (e)(3).

## **ELIGIBILITY RULES**

### Needs Related Payments –

To receive these payments an **adult**, must:

1. Be unemployed,
2. Not qualified for, or have ceased to qualify for, unemployment compensation; and
3. Be enrolled in a program of training services under WIA Title IB. This would include training funded under the ARRA-funded program.

To receive these payments a **dislocated worker**, must :

1. Be unemployed; and
  - a. Not qualify for, or have ceased to qualify for unemployment compensation or trade readjustment assistance under TAA or NAFTA-TAA; and
  - b. Be enrolled in a program of training under WIA section 134 (d)(4) by the end of the 13th week after the most recent layoff that resulted in a determination of the worker's eligibility as a dislocated worker, or, if later, by the end of the 8th week after the worker is informed that a short-term layoff will exceed 6 months; or
2. Be unemployed and did not qualify for unemployment compensation or trade readjustment assistance under TAA or NAFTA-TAA.

This would also include training under the ARRA

### Supportive Services –

Supportive services may only be provided to individuals who are:

1. Participating in core, intensive or training services; and
2. Are unable to obtain supportive services through other programs providing such services.

Supportive services may only be provided when they are necessary to enable an individual to participate in WIA Title I activities.

## **PAYMENT LEVELS AND DURATION OF PAYMENTS**

### Needs-Related Payments –

For adults – the payment level must be established by the Local Board

For dislocated workers – the payment must not exceed the **greater** of either the following levels:

1. For participants who were eligible for unemployment compensation as a result of the qualifying dislocation, the payment may not exceed the applicable weekly level of the unemployment compensation benefit; **or**
2. For participants who did not qualify for unemployment compensation as a result of the qualifying layoff, the weekly payment may not exceed the poverty level for

an equivalent time period. The weekly payment level must be adjusted to reflect changes in total family income as determined by Local Board policies.

The following table provides the weekly level for those who did not qualify for unemployment compensation as a result of a qualifying layoff.

<b>Family Size</b>	<b>Poverty Guideline</b>	<b>Weekly Level</b>
1	10,830	208
2	14,570	280
3	18,310	352
4	22,050	424
5	25,790	496
6	29,530	568
7	33,270	640
8	37,010	712

Any questions, please contact Joe Holicky (jholicky@vccs.edu or 804-819-1692)