COMMONWEALTH OF VIRGINIA
Virginia Workforce Council

Policy Number: 05-02
Effective Date: October 23, 2008
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2 March 16, 2013
Rescission Date: 
Title: Incentives for Local Workforce Investment Boards

PURPOSE
The Commonwealth envisions a workforce development system that has demonstrated results and value, and meets business needs through performance measurement and assessment. The Workforce Investment Act (WIA) makes funding available to the Commonwealth to provide incentive grants for regional cooperation, local coordination of activities and exemplary performance.

This policy outlines the minimum criteria and categories for awarding incentives to local workforce investment boards that contribute to the performance excellence of the Commonwealth as determined by the Virginia Workforce Council on an annual basis.

REFERENCES
1. P.L. 105-220, Workforce Investment Act (WIA), Section 134.
2. 20 CFR Part 665
3. Code of Virginia, Section 2.2-2670

MINIMUM CRITERIA:
In order to be eligible to apply or receive awards from the categories described below, Local Workforce Investment Boards (WIBs) must meet the following minimum criteria in a given program year:

- The WIB has not failed to meet negotiated performance on any one measure for the WIA common measures or negotiated performance of Virginia Workforce Council approved measures for two consecutive years.

AWARD CATEGORIES
The Virginia Workforce Council will offer awards across the categories described below:

**Exemplary Performance** — WIBs that meet or exceed as many of the federal WIA measures as the state and meet or exceed performance on any Virginia Workforce Council measures.

**Local Coordination** — WIBs providing leadership within the local workforce investment area by partnering with entities representing key policy makers in the local area in developing tangible strategies and processes for strategic planning, and efforts that.
achieve goals and strategies as identified in the Governor’s Workforce Development Strategic Plan.

**Regional Cooperation** - More than one WIB working together as a cooperative unit to address issues related to regional economies, such as sectoral strategies, economic and workforce development collaboration or other delivery and coordination of business or participant services that align with the strategies of the Governor’s Workforce Development Strategic Plan across several labor market areas, one large labor market, or one labor market joined together with several adjacent rural districts. A region may be intrastate or interstate.

**Most Improved Program Performance** – The WIB that has improved the most in its performance against negotiated WIA standards and Virginia Workforce Council measures from the previous program year.

**POLICY STATEMENT**
The Commonwealth of Virginia will recognize local performance in the following four categories:
1. Regional Cooperation
2. Local Coordination
3. Exemplary Performance
4. Most Improved

Incentive funds may be awarded in the categories above, and may be used to carry out local coordination and regional cooperation activities and services to target populations.

By February 1 of each calendar year, the Virginia Workforce Council (VWC) will issue instructions that will include the total amount of funds available, the distribution of funds to be awarded within each of the award categories and directions for submitting applications for all incentive awards. The Performance and Accountability Committee (or its successor) will make recommendations to the full Council on the distribution of funds based upon review of the applications that are submitted and the weighting distributions proposed among the four award categories. Awards will be granted by July 1 of each calendar year.

**RESCISSIONS: N/A**

**REVISION/RESCISSION**
Mr. Huey Battle, Chair, Virginia Workforce Council
Dr. Glenn DuBois, Chancellor, Virginia Community College System

**DATE:** March 14, 2013